



MEETING MINUTES

OBJECTIVE:	February Budget and Finance Reports, Committee progress, chapter culture discussion		
MEETING TYPE:	Chapter	DATE:	02-09-2019
START TIME:	9:37am	END TIME:	11:55am
FACILITATOR:	Jasmyn Madison	NOTETAKER:	Kirsten Ray
LOCATION:	UNM Domenici West #3010, 1001 Stanford NE Albuquerque, NM 87124	# FOR QUORUM (25%)	13
ATTENDEES:	<p>Members (26) Florence Bowers, Theresa Carson, Gloria Fadipe, Geraldyn Fuller-Dehoney, Chrisaundra Henderson, Ramona Homer-Dillard, Octavia Locke, Jasmyn Madison, Cynthia McDonald, Dionne Marsh (McDonald), Kirsten Ray, Dionne S. Rodgers, Myra Roosevelt, Sonya Smith, Brenda Steele, Bridgette Steele, Elizabeth Veney-Okoeeye, Khayyan Wafer, Amala D. Waldon, Nellie Ward</p> <p>Visitors (3) Johnson L. Chandler Sarah Joyce Berryhill Katrice Grant</p>		

AGENDA ITEMS	PRESENTER	AGENDA ITEMS	PRESENTER
1. Adopt agenda	Jasmyn Madison	9. Community Service	Brenda Steele
2. January meeting minutes	Kirsten Ray	11. Economic Development	Theresa Carson
3. President's Report	Jasmyn Madison	12. Membership Services	Ramona Dillard
4. Budget & Finance-Financial Secretary	Amala Waldon	13. Delta Emergency Response Team (DERT)	Valerie Webb, Gloria Fadipe
5. Budget & Finance-Treasurer	Dionne Rodgers	14. Founders Day	Amala Waldon
6. International Awareness & Involvement	Shakeba Weathers, Raudia Sallee	15. Review of March action items	Kirsten Ray
7. Ways & Means	Sonya Smith	16. Chapter Culture	Jasmyn Madison, Florence Bowers, Dr. Geri Fuller-Dehoney

Submitted by:		Date approved:	
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8.	Program Planning & Development (PP&D)	Sonya Smith	17.	Announcements	Chrisaundra Henderson
9.	Educational Development	Dr. Geri Fuller-Dehoney			

MOTIONS		ORIGINATOR	SECOND	PASSED? Include# For/Against
1.	Adopt the agenda as amended	Dionne Rodgers	Myra Roosevelt	19/0
2.	Approve the February 2019 chapter meeting minutes as amended.	Gloria Fadipe	Dr. Geri Fuller-Dehoney	19/0
3.	Accept IAI committee report and budget	Theresa Carson	Committee	19/0
4.	Accept Ways & Means report (removes day party)	Sonya Smith	Committee	19/0
5.	Accept DERT report (includes budget)	Jasmyn Madison	Committee	19/0
6.	Accept Founders Day report (1. non-chapter members must pay \$24 and 2. claim chapter gift by April chapter meeting)	Gloria Fadipe	Committee	19/0
11.	Adjourn Meeting	Jasmyn Madison	Kirsten Ray	19/0

PREVIOUS ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1.	Final draft of Members Directory	Membership Services April Chapter Meeting In Progress, reviewing all information now.
2.	Follow up with National on Rio Rancho, NM being listed as part of the Albuquerque Alumnae Chapter's service area. There was no official documentation sent to the chapter that indicated this change.	Jasmyn Madison 03/23/2019

3.	Cut check for Rodney Bowe for \$150, once Rodney signs the Release.	Dionne Rodgers, Jasmyn Madison	1/12/2019 completed 3/5/2019
4.	Follow up with the Word of Life Fellowship regarding assistance with the food costs for the St Martin's feeding the homeless program.	Brenda Steele	2/23/2019 completed
5.	International Awareness & Involvement - follow up with Soror Coates to find out if there are any Risk Management implications for the chapter to work with the refugee children for IAI partnership.	Dionne Rodgers	02/23/2019 completed
6.	International Awareness & Involvement to provide the countries and languages represented by the African refugees of the Lutheran Family Services program.	Shakeba Weathers	03/01/2019 New deadline a week from now.

ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
1.	Allow donors to be anonymous on the giving form.	Amala Waldon, Dionne Rodgers	April Chapter Meeting
2.	Final chapter t-shirt design	Ramona Dillard	April EB
3.	Send menu to Madam President to share with the chapter.	Amala Waldon	3/9/2019 completed
4.	Add the Economic Development newsletter to the chapter's newsletter.	Jasmyn Madison	03/12/2019 completed
5.	Have draft of thank you letters for chapter donors.	Jasmyn Madison, Amala Waldon, Dionne Rodgers	April EB

NOTES & OTHER INFO

Treasurer's Report

There are lots of paper products in our storage so if your committee or program is in need of paper products please contact the Custodian of Properties, Soror Khayyan Wafer, at properties@abqdeltas.org to make requests.

Program Planning and Development

Do not share what is said in chapter meeting with anyone outside of chapter meeting.

Culture

Focus - Intention

Sorors Bowers and Fuller-Dehoney spoke to the chapter

What are things we can do to make our chapter better?

- Amala - Exercise or go to the movies together
- Dionne Marsh - Be intentional about conversations - what you are hoping to get out of this.
- Jasmyn - Learn each other's full names, proper protocol is to say "Soror <last name>"