



## MEETING MINUTES

|                      |   |                           |             |
|----------------------|---|---------------------------|-------------|
| <b>OBJECTIVE:</b>    | September Executive Board Meeting   |                           |             |
| <b>MEETING TYPE:</b> | Executive Board   | <b>DATE:</b>              | 9/4/2018    |
| <b>START TIME:</b>   | 6:36pm  | <b>END TIME:</b>          | 9:16pm      |
| <b>FACILITATOR:</b>  | Jasmyn Madison  | <b>NOTETAKER:</b>         | Kirsten Ray |
| <b>LOCATION:</b>     | Intel   | <b># FOR QUORUM (25%)</b> | 5           |
| <b>ATTENDEES:</b>    | Jasmyn Madison, Sonya Smith, Dionne Rodgers, Kirsten Ray, Amala Waldon, Geraldynne Fuller-Dehoney, Vicki Scott, Farnicia Trotter, Olivia Underwood, Ramona Dillard, Brenda Steele |                           |             |

| AGENDA ITEMS                | PRESENTER                       | AGENDA ITEMS  | PRESENTER           |
|-----------------------------|---------------------------------|---|---------------------|
| 1. President's Report       | Jasmyn Madison                  | 8. Information Technology & Communications          | Kirsten Ray         |
| 2. Financial Secretary      | Amala Waldon                    | 9. Internal Audit                                   | Brenda Steele       |
| 3. Budget & Finance         | Dionne Rodgers & Jasmyn Madison | 10. Economic Development                            | Jasmyn Madison      |
| 4. Membership Services      | Ramona Dillard                  | 11. Educational Development                         | Jeri Fuller-Dehoney |
| 5. Physical & Mental Health | Olivia Underwood                | 12. Arts & Letters                                  | Vicki Scott         |
| 6. Ways & Means             | Sonya Smith                     | 13. International Awareness & Involvement           | Farnicia Trotter    |
| 7. Community Service        | Brenda Steele                   | 14. Political Awareness & Involvement/Social Action | Kirsten Ray         |

### RECOMMENDATIONS

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| 1. | Support for the Membership Services Committee report for adding a ticketed Golden Celebration event to the calendar and increase in their budget by \$1000 as seed money for the event. |
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| <b>Submitted by:</b> |  | <b>Date approved:</b> |  |
|----------------------|--|-----------------------|--|

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| 2. | Support for the Physical and Mental Health committee to update the chapter calendar with Sep 26, Oct 3, Oct 17, and Oct 24 for cooking with Deltas, Dec 15 for Delta Boot Camp, Jan 19 for All of us Journey, and the removal of Sep 14 and Sep 18 for Dancing with Deltas. |
| 3. | Support for Information Technology & Communications committee to change the domain name from dukecitydeltas.com to abqdeltas.org, acquire abqdeltas.com, keep dukecitydeltas.com, and add \$20 to the budget to cover expense of domain renewals.                           |
| 4. | Support for choosing Protocol and Traditions as one of the two DID choices.   |

| <b>ACTION ITEMS</b> |  | <b>PERSON RESPONSIBLE</b> | <b>DEADLINE</b> |
|---------------------|--|---------------------------|-----------------|
| 1.                  | Setup PayPal for Masquerade Ball.  | Dionne Rodgers            | 9/14/18         |
| 2.                  | Add events to the calendar:<br>3/2/19- Feeding the homeless at Word of Life Ministries<br>Adopt-A-Highway<br>9/21/18- Delta Movie Night, <i>Nappily Ever After</i> | Sonya Smith               | 9/14/18         |
| 3.                  | Schedule meetings with Budget and Finance to review findings from quarterly audits.  | Victoria Jackson          | 10/1/18         |
| 4.                  | Schedule Risk Management (Suggested 9/30 at 4:00pm).<br>Find out how long background checks take.  | Jeri Fuller-Dehoney       | 9/14/18         |

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**NOTES & OTHER INFO**

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Please see September committee reports for details of their report.

Executive board meeting- Sundays before chapter meeting from 3:30-5:30pm at Intel.

Attire for First Chapter Meeting – Red. We will be taking a chapter photo.